

Defense Finance and Accounting Service and Manpower Information Systems Support Activity

1500 East 95th Street - Kansas City, Missouri 64197-0540

JOB/PROCESS SCHEDULING REQUIREMENTS FOR CALENDAR YEAR 2002

ORGANIZATION: MISSA CUSTOMER NAME: Manpower Information Systems Support Activity __ PHONE: DSN: 465-5308

COM: 816-926-5308

JOBNAME OR PROCESS: MCTFS DAILY CYCLE EXTRACT PROCESS

2002

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SPECIAL INSTRUCTIONS: April 19 & 20 Run Software Release Cycle .

October 18 & 19 Run Software Release Cycle

Requested by: Lee Miller Hd Sys Maint Br COM: 816-926-5308

INSTRUCTIONS FOR COMPLETING THIS FORM:

- 1. Enter an "X" in the box(es) for the days the Job or Process is to be scheduled for execution. If more than one execution is required during a given day, indicate the number of times in the box.
- 2. Enter the desired START time(s) for the Job or Process in the SPECIAL INSTRUCTIONS area.
- 3. Federal Holidays are lightly shaded in the calendar.

This portion of the form to be completed by DMC-S.

DATE REQUEST RECEIVED:	DATE COMPLETED:
DATE REQUEST RECEIVED.	DATE CONFEETED.

COMPLETED BY: